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الغروانية – شارع حبيب مناور – مجمع فهد غشام البصمان رقم ۳۲ – الدور ۱۱ – مكتب رقم ۵۱ ALFarwaniya - Habib Manawar Street - Fahd Ghasham Al Bsman Complex No. 34 - Floor 11 - Office No.51



Code	Category	Course	Start Date	End Date	City
IT 809	IT, Telecommunication , Networking Training Courses	Professional Data Protection officer	2026-03-02	2026-03-06	Geneva
102		Quality Customer Service for Supervisors and Managers			
104		Effective Administration Skills for Secretaries			
106		Finance & Accounting for the Oil & Gas Industry			
108		Strategic Purchasing and Supply Management			
110		Driving Business Performance with Social Media for Motivation of Employees			
112		Communicating to Your Senior Management and Key Stakeholders			
114		Successful Management for Business Achievement			
116		Creative Strategic Planning and Leadership			
118		Maintenance Planning, Scheduling and Control			
120		PLC Telemetry and SCADA Technologies			



122		Administrative & Executive Secretarial Skills			
124		Accounts Payable From Accounting to Management (Planning, Organizing and Achieving Best Practices)			
126		Operational Excellence in the Process Industry			
128		Process Plant Optimisation & Energy Conservation			
130		Vibration Monitoring, Analysis, Alignment & Balancing			
OG 132	Petroleum, Oil , Gas Training Courses	Flooding: A to Z of Best Practices	2026-05-11	2026-05-15	Geneva
OG 134	Petroleum, Oil , Gas Training Courses	Operation, Diagnostics and Maintenance of Equipment for Oil & Gas Production	2026-05-04	2026-05-08	Geneva
136		Heat Transfer: Augmentation Techniques in the Process Industry			
138		Transport of Solids: Hydraulic & Pneumatic Conveying			
OG 140	Petroleum, Oil , Gas Training Courses	The A to Z of Petroleum Industry	2026-04-20	2026-04-24	Geneva
CM 142	Chemical, Mechanical Engineering Training Courses	Welding Technology	2026-05-11	2026-05-15	Geneva



144		Strategy, Leadership & Innovation: achieving strategy through leadership			
146		Power Generation: Gas Turbines Co Generation Combined Cycle Plants Wind Power Generation and Solar Power			
OG 148	Petroleum, Oil , Gas Training Courses	Oil & Gas Economics & Risk Evaluation	2026-03-23	2026-03-27	Geneva
150		International Financial Reporting Standards			
152		The Financial Excellence Programme			
154		Maintenance Leadership			
156		Effective Reliability & Maintenance Best Practices			
OG 158	Petroleum, Oil , Gas Training Courses	Oil & Gas Accounting & Performance Measurement	2026-03-16	2026-03-20	Geneva
MA 160	Maintenance Planning, Process Engineering, Instrumentation Training Courses	Maintenance Shutdown Planning	2026-05-11	2026-05-15	Geneva
FA 162	Finance, Accounting , Budgeting Training Courses	Fast Closing Month end & Year end Accounts	2026-04-27	2026-05-01	Geneva
FA 164	Finance, Accounting , Budgeting Training Courses	Setting & Controlling Budgets	2026-04-13	2026-04-17	Geneva



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FA 166	Finance, Accounting , Budgeting Training Courses	Preparing Budgets	2026-03-30	2026-04-03	Geneva
FA 168	Finance, Accounting , Budgeting Training Courses	Finance, Risk Management & Corporate Governance	2026-03-23	2026-03-27	Geneva
169		Prevention and firefighting systems ,Evaluation of advanced risk management			
171		Fire risk management strategies, Prevention, Control, Monitor and analyze risk Accidents			
FA 173	Finance, Accounting , Budgeting Training Courses	Financial Management for Non Financial Professionals	2026-03-02	2026-03-06	Geneva
FA 175	Finance, Accounting , Budgeting Training Courses	Accounting, Decision Making & Financial Communication	2026-02-16	2026-02-20	Geneva
FA 177	Finance, Accounting , Budgeting Training Courses	The Advanced Finance Leaders Programme	2026-02-02	2026-02-13	Geneva
179		IOSH Managing Safely			
181		Contamination and Hazardous Wastes Management and Prevention			
183		Media Management in Crisis Communications			
HS 185	Health, Safety, Security , Environment Training Courses	Developing an Effective Safety Culture	2026-05-04	2026-05-08	Geneva



HS 187	Health, Safety, Security , Environment Training Courses	Excellence in Health Care Management	2026-04-27	2026-05-01	Geneva
HS 189	Health, Safety, Security , Environment Training Courses	Environmental Monitoring and Modelling: Environmental Management Systems	2026-04-13	2026-04-17	Geneva
HS 191	Health, Safety, Security , Environment Training Courses	Level 4 Award in Health & Safety in the Workplace	2026-04-06	2026-04-10	Geneva
HS 193	Health, Safety, Security , Environment Training Courses	Alarm Management	2026-03-30	2026-04-03	Geneva
HS 195	Health, Safety, Security , Environment Training Courses	HSE Leadership	2026-03-16	2026-03-20	Geneva
HS 197	Health, Safety, Security , Environment Training Courses	Confined Space Awareness and Compliance: Safe Work Practices for Confined Space Entry	2026-03-02	2026-03-06	Geneva
HS 199	Health, Safety, Security , Environment Training Courses	Advanced Safety Audit (ASA)	2026-02-16	2026-02-20	Geneva
HS 201	Health, Safety, Security , Environment Training Courses	Energy, Carbon and the Environment	2026-02-02	2026-02-06	Geneva
HS 203	Health, Safety, Security , Environment Training Courses	Environmental Management Certificate	2026-01-19	2026-01-23	Geneva



HS 205	Health, Safety, Security , Environment Training Courses	Safety Management Best Practices	2026-01-05	2026-01-09	Geneva
207		Strategic Crisis Management: Planning for Unexpected Challenges			
209		Workplace Mediation and Conflict Resolution Skills			
211		Employee Relations: Motivation, Grievances and Discipline (Certified Employee Relationship Specialist)ent (Certified HR Professional)			
213		Strategic Change Management for HR Professionals			
HT 215	Human Resource , Training	Driving Performance through Talent Management	2026-05-04	2026-05-08	Geneva
HT 217	Human Resource , Training	Managing and Coordinating Training Proactively	2026-04-20	2026-05-01	Geneva
HT 219	Human Resource , Training	Human Resources Development & Personnel Management	2026-04-06	2026-04-10	Geneva
221		Leading Creatively			
HT 223	Human Resource , Training	The 5 Day MBA in HR	2026-03-16	2026-03-20	Geneva
HT 225	Human Resource , Training	Mastering Training Needs Analysis and Training Evaluation & Maximising Training ROI	2026-03-02	2026-03-13	Geneva



HT 227	Human Resource , Training	Competency Based Management	2026-02-16	2026-02-20	Geneva
HT 229	Human Resource , Training	The Effective Human Resources Administrator	2026-02-02	2026-02-06	Geneva
HT 231	Human Resource , Training	Measuring & Maximising Training ROI	2026-01-19	2026-01-23	Geneva
HT 233	Human Resource , Training	Human Resources Management	2026-01-05	2026-01-16	Geneva
HT 234	Human Resource , Training	(HRICP) Human Resources International Certificate Professional	2025-12-15	2025-12-19	Geneva
236		Business System Analysis: Discovering, Analysis, Modelling & Specifying User Requirements (Certified Business System Analyst)			
238		The Senior Administrator Program			
240		Leading with Emotional Intelligence: Psychology of Leadership (Certified Leader)			
LC 242	Leadership Training Courses	Building Personal Leadership Skills : Creating Stronger Relationships for a Stronger Organisation	2026-05-11	2026-05-15	Geneva
244		Priority Management: Optimising Time, Workflow & Productivity			



LC 246	Leadership Training Courses	The Middle Manager Development Programme: Creating Future Leaders	2026-04-27	2026-05-01	Geneva
MT 248	Management Training Courses	High Impact Supervisory Skills	2026-05-11	2026-05-15	Geneva
SM 820	Customer Service, Sales , Marketing Training Courses	Digital Marketing and Branding	2026-01-12	2026-01-16	Geneva
LC 251	Leadership Training Courses	Leadership, Influence & Trust Creating Professional Strategies	2026-04-13	2026-04-17	Geneva
FA 253	Finance, Accounting , Budgeting Training Courses	Cost Accounting Techniques & Skills For Businesses & Industries	2026-01-12	2026-01-16	Geneva
255		Business Analysis			
MT 257	Management Training Courses	The Strategy Challenge	2026-04-06	2026-04-10	Geneva
MT 260	Management Training Courses	Lean Six-Sigma Green Belt Certification Programme	2026-03-30	2026-04-03	Geneva
MA 262	Maintenance Planning, Process Engineering, Instrumentation Training Courses	Process Troubleshooting and Problem Analyze and Solving	2026-05-04	2026-05-08	Geneva
264		Project Accounting & Its Relation to Budget			
OG 266	Petroleum, Oil , Gas Training Courses	Petroleum Legal Negotiation	2026-02-23	2026-02-27	Geneva
268		Advanced Communication & Interpersonal Skills			



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270		Supporting and Troubleshooting Windows 10			
272		The Complete Course on Facilities Management			
MT 274	Management Training Courses	Performance Measurements, Continuous Improvement & Benchmarking	2026-03-16	2026-03-20	Geneva
LC 276	Leadership Training Courses	The Leadership Journey: Communication, Innovation & Vision	2026-03-09	2026-03-13	Geneva
MT 278	Management Training Courses	Successful Planning, Organising & Delegating	2026-03-09	2026-03-13	Geneva
MT 280	Management Training Courses	Effective People Skills	2026-02-23	2026-02-27	Geneva
MT 282	Management Training Courses	Building Skills for Working in Teams: Igniting Passion & Activating Potential in Teams	2026-02-09	2026-02-13	Geneva
MT 723	Management Training Courses	Arts and Skills of Writing Legal Memorandum and Correspondence	2025-07-14	2025-07-18	Geneva
MT 285	Management Training Courses	TQM Continuous Improvement Internal Auditing Reporting Skills	2026-02-02	2026-02-06	Geneva
287		Computer Application Skills for Engineers and Managers			
MT 289	Management Training Courses	Advanced Problem Solving & Decision Making	2026-01-19	2026-01-23	Geneva



MT 291	Management Training Courses	Foster Teamwork & Cooperation Skills	2026-01-05	2026-01-09	Geneva
MT 293	Management Training Courses	10 Tools for Highly Effective Managers	2025-12-15	2025-12-19	Geneva
HS 810	Health, Safety, Security , Environment Training Courses	Marine Environmental Disaster Management	2025-11-03	2025-11-07	Geneva
HS 296	Health, Safety, Security , Environment Training Courses	Security & Health and professional safety	2025-11-24	2025-11-28	Geneva
PR 298	Public Relations , communication skills Training Courses	Public Relations Skills	2026-05-11	2026-05-15	Geneva
OG 300	Petroleum, Oil , Gas Training Courses	Process Equipment & Piping Systems: Application, Design & Operation	2026-02-09	2026-02-20	Geneva
FA 302	Finance, Accounting , Budgeting Training Courses	Governance Risk Management and Compliance (GRC)	2025-12-08	2025-12-19	Geneva
304		Certified Customer Service Professional			
306		New Product Launch Using Marketing Communication: Proven Strategies and Techniques			
PR 308	Public Relations , communication skills Training Courses	Public Relations & Corporate Communications (Certified Public Relations Officer)	2026-04-27	2026-05-01	Geneva
310		The Strategic Marketing Plan			



PR 312	Public Relations , communication skills Training Courses	Hospitality Events and Conferences Management	2026-04-20	2026-04-24	Geneva
SM 314	Customer Service, Sales , Marketing Training Courses	Value Based Selling: Overcoming Price Objection	2026-05-04	2026-05-08	Geneva
PR 316	Public Relations , communication skills Training Courses	Planning and Managing PR Campaigns MBA	2026-04-06	2026-04-10	Geneva
SM 318	Customer Service, Sales , Marketing Training Courses	The Sales & Marketing Management MBA	2026-04-20	2026-05-01	Geneva
320		Project Planning, Scheduling and Cost Estimating Skills			
322		Warehouse Management: Strategy, Implementation & Control			
324		The Essentials of Contracting & Contract Negotiation			
326		The Strategic Buyer			
328		Power Cable Engineering			
330		Electrical Engineering for Non Electrical Engineers			
332		Grounding and Bonding of Electrical Systems			
334		Pavement Design & Construction of Municipal Roadways			
336		The Contracts & Project MBA			



	Agile Project Management			
Purchasing, Inventory , Contracts Training Courses	Mastering Contracts Management . The 5 day MBA	2026-05-11	2026-05-15	Geneva
Purchasing, Inventory , Contracts Training Courses	International Trade Law Practice Under WTO	2026-04-27	2026-05-01	Geneva
Public Relations , communication skills Training Courses	Business Etiquette and Protocol	2026-03-23	2026-03-27	Geneva
Project Management Training Courses	Production, Planning, Scheduling and Control	2026-05-11	2026-05-22	Geneva
Purchasing, Inventory, Contracts Training Courses	Contracts Administration	2026-04-13	2026-04-17	Geneva
Purchasing, Inventory , Contracts Training Courses	Green Supply Chains	2026-03-30	2026-04-03	Geneva
Purchasing, Inventory , Contracts Training Courses	Purchasing Management Masterclass	2026-03-23	2026-03-27	Geneva
IT, Telecommunication , Networking Training Courses	Certified Ethical Emerging Technologist (CEET)	2026-04-06	2026-04-10	Geneva
Purchasing, Inventory , Contracts Training Courses	Supply Chain Risk Management	2026-03-02	2026-03-06	Geneva
	Inventory, Contracts Training Courses  Purchasing, Inventory, Contracts Training Courses  Public Relations, communication skills Training Courses  Project Management Training Courses  Purchasing, Inventory, Contracts Training Training Courses  Purchasing, Inventory, Contracts Training	Purchasing, Inventory, Contracts Training Courses  Purchasing, Inventory, Contracts Training Courses  Purchasing, Inventory, Contracts Training Courses  Public Relations, communication skills Training Courses  Project Management Training Courses  Purchasing, Inventory, Contracts Training Courses  Purchasing, Inventory, Supply Chain Risk Management Management Management Management Supply Chain Risk Management Management	Purchasing, Inventory, Contracts Training Courses  Public Relations, Courses  Project Management Protocol Training Courses  Purchasing, Inventory, Contracts Training Courses  Purchasing, Inventory, Contracts Training Courses  Project Management Training Courses  Purchasing, Inventory, Contracts Training Courses	Purchasing, Inventory Contracts Training Courses  Purchasing, Inventory Contracts Training Courses  Public Relations Courses  Project Management Protocol  Purchasing, Inventory Contracts Training Courses  Purchasing, Inventory Contracts Training Courses  Project Management Production, Planning, Scheduling and Control  Purchasing, Inventory Contracts Training Courses  Purchasing, Inventory Course Course  Purchasing Course Co



PM 357	Project Management Training Courses	Earned Value Management for Project Performance Measurement	2026-05-04	2026-05-08	Geneva
SM 359	Customer Service, Sales , Marketing Training Courses	Sales and Operations Planning & Integrating the Business	2026-04-06	2026-04-10	Geneva
MT 724	Management Training Courses	Strategic planning and Strategic Management, Crisis management and problem Solving	2025-07-07	2025-07-11	Geneva
MA 362	Maintenance Planning, Process Engineering, Instrumentation Training Courses	Economic & Technical Evaluations in Engineering & Maintenance	2026-04-27	2026-05-01	Geneva
CM 364	Chemical, Mechanical Engineering Training Courses	Flow Measurement and Custody Transfer	2026-04-13	2026-04-17	Geneva
EE 366	Energy, Electrical Engineering Training Courses	ISO 50001 Developing and Implementing an Energy Management	2026-05-11	2026-05-15	Geneva
HS 368	Health, Safety, Security , Environment Training Courses	Safety in Process Design	2025-11-10	2025-11-14	Geneva
PM 370	Project Management Training Courses	Construction Site Management & Supervision	2026-04-20	2026-04-24	Geneva
HS 372	Health, Safety, Security , Environment Training Courses	Healthcare Information Systems Management	2025-11-03	2025-11-07	Geneva
FA 374	Finance, Accounting , Budgeting Training Courses	Feasibility Studies: Preparation, Analysis & Evaluation	2025-12-01	2025-12-05	Geneva



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PM 376	Project Management Training Courses	FINANCING ENERGY PROJECTS	2026-04-06	2026-04-10	Geneva
MT 378	Management Training Courses	Managing Multiple Tasks, Priorities & Deadlines	2025-11-24	2025-11-28	Geneva
PM 380	Project Management Training Courses	Project Management Specialist	2026-03-23	2026-03-27	Geneva
PM 382	Project Management Training Courses	Project Start up Seminar	2026-03-09	2026-03-13	Geneva
PM 384	Project Management Training Courses	The Project Management Professional Examination Preparatory Course	2026-03-02	2026-03-06	Geneva
386		Effective Business Decisions Using Data Analysis			
LC 388	Leadership Training Courses	Advanced Problem Solving & Decision Making Creative Problem Solving for Innovative Leadership	2026-02-23	2026-02-27	Geneva
LC 390	Leadership Training Courses	Communication, Coordination & Leadership	2026-02-16	2026-02-20	Geneva
LC 392	Leadership Training Courses	Leadership Excellence in Handling Pressure & Stress	2026-02-09	2026-02-13	Geneva
LC 394	Leadership Training Courses	Advanced High Performance Leadership	2026-02-02	2026-02-13	Geneva
MT 396	Management Training Courses	Strategic Planning,Development & Implementation	2025-11-03	2025-11-07	Geneva



FA 398	Finance, Accounting , Budgeting Training Courses	Financial Analysis, Planning & Controlling Budgets	2025-11-24	2025-12-05	Geneva
FA 400	Finance, Accounting , Budgeting Training Courses	Developing, Improving & Monitoring the Internal Audit Function	2025-11-17	2025-11-21	Geneva
AC 402	Administration and Secretarial Training Courses	Effective Office Management	2026-04-13	2026-04-17	Geneva
LC 404	Leadership Training Courses	Decisions, Dynamics & Leadership Styles	2026-01-19	2026-01-23	Geneva
LC 406	Leadership Training Courses	Inspirational Leadership Strategy Culture and Change	2026-01-12	2026-01-16	Geneva
AC 408	Administration and Secretarial Training Courses	Office Management & Effective Administration Skills	2026-04-06	2026-04-10	Geneva
IT 410	IT, Telecommunication , Networking Training Courses	Strategic IT Leadership	2026-05-11	2026-05-22	Geneva
LC 412	Leadership Training Courses	The Leadership Journey Communication Innovation & Vision	2025-12-01	2025-12-05	Geneva
LC 414	Leadership Training Courses	The Virtual Leader Developing & Leading Teams	2025-11-24	2025-11-28	Geneva
MT 416	Management Training Courses	Strategic Thinking & Business Planning	2025-10-06	2025-10-10	Geneva
AC 418	Administration and Secretarial Training Courses	Archiving & Filing	2026-03-30	2026-04-03	Geneva



LC 420	Leadership Training Courses	Leadership Communication & Interpersonal Skills Leadership through Self Mastery	2025-11-10	2025-11-14	Geneva
LC 422	Leadership Training Courses	Smart Leadership Achieving Strategy through Leadership and Innovation	2025-10-27	2025-10-31	Geneva
MA 424	Maintenance Planning, Process Engineering, Instrumentation Training Courses	Medium Voltage & High Voltage Switchgear Operations & Maintenance	2026-04-13	2026-04-17	Geneva
EE 426	Energy, Electrical Engineering Training Courses	System Earthing and Protective Earthing in Utilities and Industrial Electrical Networks	2026-04-27	2026-05-01	Geneva
IT 428	IT, Telecommunication , Networking Training Courses	GPRS Technical Overview	2026-05-04	2026-05-08	Geneva
IT 431	IT, Telecommunication , Networking Training Courses	ATM Frame Relay and IP Integregation	2026-04-20	2026-04-24	Geneva
IT 434	IT, Telecommunication , Networking Training Courses	ATM: Advanced Concepts and Developments	2026-04-06	2026-04-10	Geneva
LC 440	Leadership Training Courses	Supervisory Skills And Development of leadership	2025-10-20	2025-10-24	Geneva
FA 442	Finance, Accounting , Budgeting Training Courses	Integrating Budgeting, Forecasting and Business Planning	2025-10-27	2025-10-31	Geneva



FA 444	Finance, Accounting , Budgeting Training Courses	Understanding Finance to Influence Strategic Decisions	2025-10-20	2025-10-24	Geneva
FA 446	Finance, Accounting , Budgeting Training Courses	Finance and Accounting for Office Administrators & Secretaries	2025-10-06	2025-10-10	Geneva
FA 448	Finance, Accounting , Budgeting Training Courses	The 5_Day MBA in Finance	2025-09-22	2025-09-26	Geneva
FA 450	Finance, Accounting , Budgeting Training Courses	Corporate & Financial Restructuring	2025-09-01	2025-09-05	Geneva
FA 452	Finance, Accounting , Budgeting Training Courses	Financial Strategy: Essential Finance Management Skills	2025-08-18	2025-08-22	Geneva
LC 454	Leadership Training Courses	Certificate in Leadership & Management Excellence	2025-10-13	2025-10-24	Geneva
AC 456	Administration and Secretarial Training Courses	Critical Competencies for Administrators & Secretaries	2026-03-16	2026-03-20	Geneva
SM 458	Customer Service, Sales , Marketing Training Courses	Customer Service Mindset	2026-03-30	2026-04-03	Geneva
SM 460	Customer Service, Sales , Marketing Training Courses	Marketing Channels Distribution Channel Management	2026-03-23	2026-03-27	Geneva
SM 462	Customer Service, Sales , Marketing Training Courses	Market Analysis Competitive Intelligence & Benchmarking	2026-03-16	2026-03-20	Geneva



CV 464	Construction, Civil Engineering , Asset Management Training Courses	Building Finishes and Rehabilitation Works	2026-04-06	2026-04-10	Geneva
PR 466	Public Relations , communication skills Training Courses	Public Relations Campaigns _ From Planning to Execution	2026-02-23	2026-02-27	Geneva
SM 468	Customer Service, Sales , Marketing Training Courses	Developing & Implementing Strategic Marketing Plans	2026-03-02	2026-03-06	Geneva
SM 470	Customer Service, Sales , Marketing Training Courses	Achieving Excellence in Customer Service _ Providing a Quality Service	2026-02-16	2026-02-20	Geneva
HT 472	Human Resource , Training	Compensation & Benefits Administrator	2025-11-10	2025-11-14	Geneva
HT 474	Human Resource , Training	Linking Training to Organisational Goals	2025-10-27	2025-10-31	Geneva
HT 476	Human Resource , Training	HR Skills for HR Administrators	2025-10-13	2025-10-17	Geneva
SM 478	Customer Service, Sales , Marketing Training Courses	Managing Service Quality and Customer Satisfaction (Certified Customer Management Specialist)	2026-02-09	2026-02-13	Geneva
SM 480	Customer Service, Sales , Marketing Training Courses	Advanced Customer Service Management	2026-01-26	2026-01-30	Geneva
SM 482	Customer Service, Sales , Marketing Training Courses	Certified Sales Professional	2026-01-12	2026-01-16	Geneva
MA 484	Maintenance Planning, Process Engineering, Instrumentation Training Courses	AC Electrical Motors & Drives Troubleshooting, Maintenance & Protection	2026-04-06	2026-04-10	Geneva



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CM 486	Chemical, Mechanical Engineering Training Courses	Process Plant Start_up and Commissioning	2026-03-30	2026-04-03	Geneva
CM 488	Chemical, Mechanical Engineering Training Courses	Shutdowns, Turnarounds and Outages	2026-03-23	2026-03-27	Geneva
OG 490	Petroleum, Oil , Gas Training Courses	Crisis Management & Emergency Response for the Oil and Gas Industry	2025-12-08	2025-12-12	Geneva
LC 492	Leadership Training Courses	Leading Under Pressure	2025-09-29	2025-10-10	Geneva
HS 494	Health, Safety, Security , Environment Training Courses	Marine Pollution and Management	2025-10-06	2025-10-10	Geneva
PR 496	Public Relations , communication skills Training Courses	Corporate Social Responsibility	2026-02-16	2026-02-20	Geneva
HS 498	Health, Safety, Security , Environment Training Courses	Advanced occupational Safety and Health Administration	2025-09-15	2025-09-19	Geneva
HS 500	Health, Safety, Security , Environment Training Courses	Security Management,Planning & Asset Protection	2025-09-08	2025-09-12	Geneva
HS 502	Health, Safety, Security , Environment Training Courses	The Security Officer Development Programme Developing Practical Skills & Techniques	2025-08-25	2025-08-29	Geneva
AC 504	Administration and Secretarial Training Courses	Organising and Behavioural Skills for Administrative Professionals_Executive Secretaries_PAs	2026-03-02	2026-03-06	Geneva



AC 506	Administration and Secretarial Training Courses	Strategies for the security of documents and electronic information	2026-02-23	2026-02-27	Geneva
OG 508	Petroleum, Oil , Gas Training Courses	Materials of Construction for Process Equipment & Piping Systems " Selection and In_Service Performance	2025-11-24	2025-11-28	Geneva
CV 510	Construction, Civil Engineering , Asset Management Training Courses	Construction Quality Control and Site Inspection	2026-03-30	2026-04-03	Geneva
AC 512	Administration and Secretarial Training Courses	Professional Secretarial & Administration Skills	2026-02-16	2026-02-20	Geneva
AC 514	Administration and Secretarial Training Courses	E Library Management Techniques	2026-02-09	2026-02-13	Geneva
MA 516	Maintenance Planning, Process Engineering, Instrumentation Training Courses	Pumps, compressor and turbine: Selection, Operation & Maintenance	2026-03-30	2026-04-03	Geneva
OG 518	Petroleum, Oil , Gas Training Courses	Surface Production Operations	2025-11-10	2025-11-14	Geneva
OG 520	Petroleum, Oil , Gas Training Courses	Flow Measurement and Custody Transfer	2025-11-03	2025-11-07	Geneva
PC 522	Purchasing, Inventory, Contracts Training Courses	Contracts Management Specialist	2026-02-23	2026-02-27	Geneva
PC 524	Purchasing, Inventory , Contracts Training Courses	Service Level Agreements	2026-02-09	2026-02-13	Geneva



CV 526	Construction, Civil Engineering , Asset Management Training Courses	Asset Management & ISO 55000 Series	2026-03-16	2026-03-20	Geneva
CV 528	Construction, Civil Engineering , Asset Management Training Courses	Facilities Management Specialist	2026-03-09	2026-03-13	Geneva
MT 530	Management Training Courses	Business Strategy Essentials : Introduction to Strategic Management	2025-09-08	2025-09-12	Geneva
FA 532	Finance, Accounting , Budgeting Training Courses	Masterclass Advanced Strategies in Oil & Gas Finance & Accounting	2025-08-04	2025-08-08	Geneva
FA 534	Finance, Accounting , Budgeting Training Courses	Strategic Planning, Management Control & Effective Budgeting	2025-07-28	2025-08-08	Geneva
LC 536	Leadership Training Courses	Strategy, Risks, Negotiation & Leadership	2025-09-08	2025-09-12	Geneva
OG 538	Petroleum, Oil , Gas Training Courses	Metallurgy for Non Metallurgists	2025-10-13	2025-10-17	Geneva
CM 540	Chemical, Mechanical Engineering Training Courses	Risk Based Strategies for Inspection & Maintenance (RBI & RBM)	2026-02-23	2026-02-27	Geneva
LC 542	Leadership Training Courses	PLC & SCADA Systems and Leadership Skills	2025-09-01	2025-09-12	Geneva
OG 544	Petroleum, Oil , Gas Training Courses	Building Operational Excellence in the Process Industry	2025-09-29	2025-10-03	Geneva



MA 546	Maintenance Planning, Process Engineering, Instrumentation Training Courses	Maintenance Management: Developing & Enhancing Maintenance Strategies	2026-03-09	2026-03-20	Geneva
HS 548	Health, Safety, Security , Environment Training Courses	Working & Safety in Chemical Laboratory, Preparation & Take Sample Workshop	2025-08-18	2025-08-22	Geneva
MA 550	Maintenance Planning, Process Engineering , Instrumentation Training Courses	UPS Systems & Battery Chargers: Maintenance & Troubleshooting	2026-03-02	2026-03-06	Geneva
EE 552	Energy, Electrical Engineering Training Courses	Electrical Installations & Maintenance: Design, Inspection_Testing, Maintenance and Resilience	2026-03-30	2026-04-03	Geneva
MA 554	Maintenance Planning, Process Engineering, Instrumentation Training Courses	Modern Maintenance Technologies: Challenging Traditional Approaches in Maintenance	2026-02-23	2026-02-27	Geneva
AC 556	Administration and Secretarial Training Courses	Efficient Administration Skills	2026-01-26	2026-01-30	Geneva
AC 558	Administration and Secretarial Training Courses	The Office Professional and Records Management Masterclass	2026-01-19	2026-01-30	Geneva
CM 560	Chemical, Mechanical Engineering Training Courses	Instrumentation Engineering Practices for Facilities Personnel	2025-12-15	2025-12-19	Geneva
MA 562	Maintenance Planning, Process Engineering, Instrumentation Training Courses	Predictive Maintenance	2026-02-02	2026-02-06	Geneva



MT 564	Management Training Courses	Time Management and Personal Effectiveness	2025-08-25	2025-08-29	Geneva
LC 566	Leadership Training Courses	The Three _ Dimensions of Leadership	2025-08-25	2025-08-29	Geneva
HS 568	Health, Safety, Security , Environment Training Courses	Legal Aspects of Health Care	2025-08-11	2025-08-15	Geneva
OG 570	Petroleum, Oil , Gas Training Courses	Gas Production Engineering GPO	2025-09-15	2025-09-19	Geneva
MA 572	Maintenance Planning, Process Engineering , Instrumentation Training Courses	Strategic Maintenance Planning	2026-01-19	2026-01-23	Geneva
725		Coordinating and supervising the executive departments			
OG 575	Petroleum, Oil , Gas Training Courses	Production Planning & Scheduling Petroleum Refineries	2025-09-01	2025-09-05	Geneva
EE 577	Energy, Electrical Engineering Training Courses	Electric Power Distribution System For Industrial Plants	2026-03-09	2026-03-13	Geneva
MA 579	Maintenance Planning, Process Engineering, Instrumentation Training Courses	Maintenance Planning Schedule & Work Control	2026-01-05	2026-01-09	Geneva
EE 581	Energy, Electrical Engineering Training Courses	Safe Operation & Maintenance of Circuit Breakers and Switchgears	2026-03-02	2026-03-06	Geneva



MA 583	Maintenance Planning, Process Engineering, Instrumentation Training Courses	Advanced Maintenance Management	2025-12-15	2025-12-19	Geneva
HS 585	Health, Safety, Security , Environment Training Courses	Developing and Effective Safety Culture	2025-07-28	2025-08-01	Geneva
HS 587	Health, Safety, Security , Environment Training Courses	Advanced Health & Safety Management	2025-07-14	2025-07-18	Geneva
HT 589	Human Resource , Training	Basics of Human Resource Management	2025-09-29	2025-10-03	Geneva
HT 590	Human Resource , Training	Essential Skills for Effective Training Administration	2025-09-22	2025-09-26	Geneva
IT 592	IT, Telecommunication , Networking Training Courses	Agile Test Driven Development Training	2026-03-16	2026-03-20	Geneva
HT 594	Human Resource , Training	Compensation Packages and Salary Structure	2025-09-01	2025-09-05	Geneva
HT 596	Human Resource , Training	Manpower Organisation, Succession Planning & Trend Analysis	2025-08-18	2025-08-22	Geneva
HT 598	Human Resource , Training	Train the Trainer: From Design to Delivery	2025-08-04	2025-08-08	Geneva
HT 600	Human Resource , Training	Compensation & Benefits Management	2025-07-21	2025-07-25	Geneva
LC 602	Leadership Training Courses	Leadership and Management Skills for the 21st Century	2025-08-11	2025-08-22	Geneva



AC 604	Administration and Secretarial Training Courses	Document Control	2026-01-12	2026-01-16	Geneva
HT 606	Human Resource , Training	The Oxford HRM & Training Programme	2025-07-07	2025-07-11	Geneva
SM 608	Customer Service, Sales , Marketing Training Courses	Customer Focused Management	2025-12-15	2025-12-19	Geneva
FA 610	Finance, Accounting , Budgeting Training Courses	Modern international standards of Internal Audit Function	2025-07-14	2025-07-18	Geneva
PC 612	Purchasing, Inventory , Contracts Training Courses	Purchasing Techniques, Negotiating & Cost Reduction	2026-02-02	2026-02-06	Geneva
PC 614	Purchasing, Inventory , Contracts Training Courses	The Complete Course on Contracts & Purchasing Management	2026-01-19	2026-01-23	Geneva
PC 616	Purchasing, Inventory , Contracts Training Courses	The Complete Course on Purchasing Management	2026-01-12	2026-01-16	Geneva
PC 618	Purchasing, Inventory , Contracts Training Courses	Negotiating, Drafting & Understanding Contracts	2025-12-15	2025-12-19	Geneva
PC 620	Purchasing, Inventory , Contracts Training Courses	Contract Drafting for Procurement, Tendering & Commissioning	2025-12-01	2025-12-05	Geneva
PC 622	Purchasing, Inventory , Contracts Training Courses	Effective Global Procurement	2025-11-17	2025-11-21	Geneva



IT 633	IT, Telecommunication , Networking Training Courses	Advanced AutoCAD Training	2026-03-02	2026-03-06	Geneva
CV 635	Construction, Civil Engineering , Asset Management Training Courses	Pavement Construction and Maintenance Management Based on GIS	2026-02-23	2026-02-27	Geneva
EE 637	Energy, Electrical Engineering Training Courses	Introduction to High Voltage Equipment and Power Systems	2026-02-23	2026-02-27	Geneva
EE 639	Energy, Electrical Engineering Training Courses	Protection of Electrical Power Systems	2026-02-16	2026-02-20	Geneva
CM 641	Chemical, Mechanical Engineering Training Courses	Process Equipment & Piping Systems	2025-12-01	2025-12-05	Geneva
MA 643	Maintenance Planning, Process Engineering, Instrumentation Training Courses	Safe Handling, Operation and Maintenance of Electrical Equipment in Hazardous Areas	2025-11-24	2025-12-05	Geneva
645		Safety Instrumentation & Emergency Shutdown Systems			
PC 647	Purchasing, Inventory, Contracts Training Courses	Effective Purchasing, Tendering & Supplier Selection	2025-11-10	2025-11-14	Geneva
PC 649	Purchasing, Inventory , Contracts Training Courses	Logistics & Supply Chain Management	2025-10-27	2025-11-07	Geneva
PC 651	Purchasing, Inventory , Contracts Training Courses	Managing Vendor Qualification, Performance & Contract Compliance	2025-10-20	2025-10-24	Geneva



PM 653	Project Management Training Courses	Project Risk Management & Compliance	2026-01-26	2026-01-30	Geneva
PC 655	Purchasing, Inventory , Contracts Training Courses	Effective Purchasing and Contract Negotiation Strategies	2025-09-29	2025-10-03	Geneva
PM 657	Project Management Training Courses	The Contracts & Project Management MBA	2026-01-19	2026-01-30	Geneva
PM 659	Project Management Training Courses	Project Management, Scheduling & Compliance: Planning, Scheduling & Control	2026-01-12	2026-01-16	Geneva
PM 661	Project Management Training Courses	Project Leadership in Action: Power, Influence, Politics and Negotiations	2026-01-05	2026-01-09	Geneva
IT 663	IT, Telecommunication , Networking Training Courses	Data Management, Manipulation and Analysis using Excel	2026-02-16	2026-02-20	Geneva
IT 665	IT, Telecommunication , Networking Training Courses	Information Security Management	2026-02-02	2026-02-06	Geneva
OG 667	Petroleum, Oil , Gas Training Courses	Amine Gas Sweetening& Sulphur Recovery	2025-08-18	2025-08-22	Geneva
IT 669	IT, Telecommunication , Networking Training Courses	CAD Quality Assurance, Productivity Improvement & New CAD Methodologies	2026-01-19	2026-01-23	Geneva
IT 671	IT, Telecommunication , Networking Training Courses	Information Management Compliance	2026-01-05	2026-01-09	Geneva



MT 673	Management Training Courses	International Joint Ventures and Strategic Alliances	2025-08-18	2025-08-22	Geneva
IT 675	IT, Telecommunication , Networking Training Courses	Agile Business Analyst Training	2025-12-08	2025-12-12	Geneva
CV 677	Construction, Civil Engineering , Asset Management Training Courses	Road Project Management	2026-02-16	2026-02-20	Geneva
IT 679	IT, Telecommunication , Networking Training Courses	Information Technology Project Management	2025-11-24	2025-11-28	Geneva
OG 681	Petroleum, Oil , Gas Training Courses	Managing Project Risks in the Oil & Gas Industry	2025-08-11	2025-08-15	Geneva
IT 683	IT, Telecommunication , Networking Training Courses	Introduction to TCP_IP and Internet Security	2025-11-17	2025-11-21	Geneva
685		Legal Aspects of HR and Personnel Management			
AC 686	Administration and Secretarial Training Courses	Advanced Office Management & Secretarial Effective Administration Skills	2025-12-15	2025-12-19	Geneva
AC 687	Administration and Secretarial Training Courses	Documents and Records Management Compliance: (ISO: 15489 Standard)	2025-12-08	2025-12-12	Geneva
AC 688	Administration and Secretarial Training Courses	Effective Report Writing Skills	2025-12-01	2025-12-05	Geneva



AC 689	Administration and Secretarial Training Courses	Executive Secretariat and Office Management for Top Management	2025-11-24	2025-11-28	Geneva
MT 691	Management Training Courses	Masterclass for Administrative Professionals, Secretaries & PAs	2025-07-28	2025-08-01	Geneva
AC 693	Administration and Secretarial Training Courses	Secretariat _ Future Office Management	2025-11-17	2025-11-21	Geneva
IT 695	IT, Telecommunication , Networking Training Courses	Managing IT Projects Effectively	2025-11-10	2025-11-14	Geneva
PC 697	Purchasing, Inventory, Contracts Training Courses	Inventory and Stock Control Management	2025-09-01	2025-09-05	Geneva
PR 699	Public Relations , communication skills Training Courses	Mastering Public Relations & Communications Practice	2026-01-12	2026-01-16	Geneva
701		The Oxford Advanced Management & Leadership Programme			
MA 703	Maintenance Planning, Process Engineering, Instrumentation Training Courses	Planning and Scheduling Maintenance Work Comprehensive	2025-11-10	2025-11-14	Geneva
705		OSHA in Professional Safety and Health			
IT 706	IT, Telecommunication , Networking Training Courses	Kaspersky Endpoint Security and Management	2025-11-03	2025-11-07	Geneva



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EE 727	Energy, Electrical Engineering Training Courses	Alternative energy	2025-10-27	2025-10-31	Geneva
CV 726	Construction, Civil Engineering , Asset Management Training Courses	Workshop sustainable cities	2026-02-02	2026-02-06	Geneva
PR 710	Public Relations , communication skills Training Courses	Public Relations Responsibility	2025-12-15	2025-12-19	Geneva
PM 712	Project Management Training Courses	Project Monitoring & Control	2025-12-01	2025-12-05	Geneva
PM 714	Project Management Training Courses	Project Management From Idea to Implementation & Beyond	2025-11-17	2025-11-21	Geneva
PM 716	Project Management Training Courses	Project Managers Guide	2025-11-03	2025-11-07	Geneva
PM 718	Project Management Training Courses	ADVANCED CAPITAL PROJECT EVALUATION & DECISION MAKING	2025-10-20	2025-10-24	Geneva
PM 720	Project Management Training Courses	Advanced Project Management	2025-10-06	2025-10-10	Geneva
CM 722	Chemical, Mechanical Engineering Training Courses	Chemical Laboratory Instrumentation: Operation, Quality and Safety of Equipment	2025-11-17	2025-11-21	Geneva
735		Quality Management (QMS) for Airlines			
CM 737	Chemical, Mechanical Engineering Training Courses	ISO 17025 Laboratory Quality Management	2025-10-27	2025-10-31	Geneva



IT 739	IT, Telecommunication , Networking Training Courses	Cyber security Foundations	2025-10-20	2025-10-31	Geneva
IT 741	IT, Telecommunication , Networking Training Courses	Cyber Security Specialist	2025-10-13	2025-10-17	Geneva
MA 743	Maintenance Planning, Process Engineering, Instrumentation Training Courses	Facility Planning and Management	2026-02-23	2026-02-27	Geneva
MA 745	Maintenance Planning, Process Engineering, Instrumentation Training Courses	Advanced Maintenance Management and Control	2025-07-28	2025-08-01	Geneva
MA 747	Maintenance Planning, Process Engineering, Instrumentation Training Courses	Electrical & Instrumentation Design, Installation & Operation	2025-09-01	2025-09-05	Geneva
AC 751	Administration and Secretarial Training Courses	Strategic Planning for Records and Archives Services	2026-01-19	2026-01-23	Geneva
PC 750	Purchasing, Inventory , Contracts Training Courses	Supply Chain Management: Inventory Management and Control	2025-07-14	2025-07-25	Geneva
CV 753	Construction, Civil Engineering , Asset Management Training Courses	Asset integrity management	2025-10-13	2025-10-17	Geneva
IT 755	IT, Telecommunication , Networking Training Courses	Spring Framework Master Class	2025-11-24	2025-12-05	Geneva



IT 757	IT, Telecommunication , Networking Training Courses	Spring: Core Training	2025-11-03	2025-11-07	Geneva
IT 758	IT, Telecommunication , Networking Training Courses	Vue.js 2 Essential Training	2025-10-06	2025-10-10	Geneva





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